

Marketing and Sales Assistant

Looking for a motivated, outgoing, and detail oriented person who will assist in running an office in the Scottsdale Airpark. This individual will be assisting in order processing, order follow-up, creative idea generation, and client relationships. Detail oriented is a **MUST**. Fast-paced environment with room for promotion. Looking for someone who can work in a group and independently. Creative minds welcomed. No prior experience required.

- College degree preferred
- Excellent proficiency in Microsoft Office including Word, Excel, and Outlook
- Hard-working, team oriented, and a self starter
- Art experience a plus
- Willing to work on additional projects outside of the job description
- Competitive starting salary with possible commission opportunities. 401k offered after 1 year of employment
- Full time position

Company Description:

We are a woman-owned promotional products distributor who works closely with businesses and corporations around the world to help build their brand awareness. We assist businesses by utilizing their logo's in creating products to be distributed to their core markets. Brandables has been in business for over 25 years and would love to find someone who can develop with us and become part of our family.

Please send resumes to Amanda Wigal at amandaw@brandables.com

Brandables
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