



## SOURCING COORDINATOR

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|--------------------|----------------------|-------------------|----------------------------|
| <b>Position:</b>   | Sourcing Coordinator | <b>Duration:</b>  | 14 Month Contract Position |
| <b>Department:</b> | Sourcing             | <b>Report to:</b> | VP of Sourcing             |
|                    |                      | <b>Location:</b>  | Burnaby - Head Office      |

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STORMTECH specializes in high quality performance apparel, bags and accessories with a focus on waterproof, breathable, moisture-wicking fabrics. The company develops its product collections for both retail and corporate customers in more than 40 countries. Please visit [www.stormtech.ca](http://www.stormtech.ca) for more information.

### JOB DESCRIPTION

- Develop and source raw materials according to design direction ensuring material specification, aesthetic and target prices are met.
- Research and identify new fabric and Garment Sourcing options for Outerwear with offshore vendors.
- Communicate with overseas suppliers RFQ and fabric /garment developments inquires, to obtain required information In timely manner.
- Liaise with Design and Product developers, to ensure design technical information is clearly stated in Technical Packages to allow for smooth development process and to obtain accurate prices in due time
- Initiate costing sheet, record prices, maintain accurate price history records by style.
- Assist with negotiations of raw material and garment cost using seasonal costing parameters as a guide
- Analyze and determine the best quotes, which meet productions standards
- Coordinate with mills and factories on fabric and garment development follow up to make sure all materials and samples are submitted and approved within the target timeline.
- Prepare and sent parcels with complete product specification to fabric and garment suppliers for costing & development.
- Follow up the line list content of all the seasonal developments in order to trace the delivery milestones and performance for selected sources.
- Monitoring the entire flow of sourcing activities from costing inquires to receipt of prices and product samples to ensure the target dates are meet as per Seasonal product timeline.
- Responsible for tracking the RFQ, and prototypes, and approval of colors and quality samples for all new fabric and garment developments and resourced styles.
- Understand woven and knit fabrics
- Other responsibilities as directed by VP of Sourcing.

### SKILLS AND QUALIFICATIONS

- 7+ years of relevant experience in Fabric and Garment sourcing
- Excellent technical knowledge of woven and knit fabrics
- Ability to speak Mandarin or Cantonese considered an asset

# STORMTECH®

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## P E R F O R M A N C E

- Fabric and Garment sourcing experience in China, Vietnam, Bangladesh, India, Pakistan considered an asset
- Organized and detail oriented
- Ability to multitask and work under pressure
- Excellent communication and problem-solving skills
- Sourcing experience in outerwear is preferred
- Successful experience with Asia sourcing
- Familiar with Customs related laws, regulations and operations in Asia
- Bachelor degree in Textile Science or equivalent experience

### **HOW TO APPLY?**

Are you interested? Please send your resume to [apply@stormtech.ca](mailto:apply@stormtech.ca).

Only candidates already eligible to work in Canada will be reviewed. Only qualified candidates will be contacted.